University of Wisconsin-Whitewater  
INTRAUNV 104: New Student Seminar, 1 Credit  
COURSE SYLLABUS  
Fall 2016  
Winther Hall 1002B  
Thursdays 10:00 – 10:50

Instructor: Matt Aschenbrener  
Email: aschenbm@uww.edu  
Phone: 262.472.1570

Peer Mentor: Kaitlyn Hansen  
Email: HansenKA16@uww.edu

COURSE DESCRIPTION & OBJECTIVES

This course is designed to help students make a positive adjustment to college through discussing, writing, and critically thinking about a variety of relevant topics, engaging with faculty and other students in class, and attending university events and programs. Students will explore the purposes of higher education and the expectations of an academic community; review the university’s resources, policies, and procedures; investigate personal interests and strengths while setting academic and personal goals; and explore one’s identity and the multiple dimensions of diversity.

Through actively participating in New Student Seminar you will be able to:

**Connect to the University of Wisconsin-Whitewater**
- Describe what it means to be a “Warhawk” in context of the University’s mission, history and traditions
- Identify and access the campus resources available to support your transition to University life
- Understand the importance of participating in the University community
- Identify ways to participate in co-curricular activities
- Develop interpersonal skills and build positive relationships with peers, staff and faculty

**Achieve academic success**
- Use critical thinking and self-reflection to engage with course content
- Describe the purposes of higher education and the value of LEAP (Liberal Education America’s Promise)
- Select and apply learning strategies and skills
- Practice time management and priority setting
- Use written and oral communication to discover, develop, and articulate ideas and viewpoints

**Succeed in a changing world**
- Understand your rights and responsibilities and what it means to be a responsible member of the University community
- Recognize the personal, social, and environmental impact of your choices
- Describe how background, identity, experiences, and social context influences your perspective
- Appreciate others’ backgrounds, social identities, and experiences
- Explore personal and career goals
COURSE REQUIREMENTS

Expectations

- Each student will receive a letter grade based on the following: in class attendance and participation, out-of-class required events attendance and participation, and on-time completion of all assignments.
- This class is based on student participation. Therefore, attendance is critical. Class will be as fun as we all make it, so arrive on time and be prepared to discuss and participate in class activities. Each student is allowed one unexcused absence. Any additional absences will result in a reduction of points for attendance.
- Unless specifically being utilized in classroom activity, cell phones, laptops, tablets, and other electronic devices must be turned off and stored during class.

Attendance Policy

Attendance and participation are a major part of how our classroom will work. Missing class will have a negative impact on your grade in this class. You have one unexcused absence. Every time you miss class beyond your one absence, you will lose 7 points from your participation and attendance grade. Each week, you are able to earn 7 points by attending class and participating in our in-class discussions. In addition, being late to class is disturbing to the flow of our classroom. As such, if you are late to class three times, it will count as one absence, and a reduction of 7 points from your total score in this course. There will be no discussion of “how late” you were to class. If you are not present when class begins, you are considered late.

Student Evaluation

1) Attendance & Active Participation (in & out-of-class)
2) MAP-works Survey
3) Class Assignments/Projects with a Writing Component
4) Group Work

- Attendance & Active Participation – 200
  - The course is designed around class participation and group interactions which require everyone’s attendance. Points will be awarded for in and out-of-class attendance, dialogue and discussion, and demonstration of active listening. You are required to attend two out-of-class experiences, the police presentation and a diversity event.

  1) Campus Police Presentation (50)
     - Dates (students pick 1 date):

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>Monday, September 19</td>
<td>4:00-5:00pm</td>
<td>Hamilton Room, University Center</td>
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<tr>
<td>Tuesday, September 20</td>
<td>4:00-5:00pm</td>
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<tr>
<td>Thursday, September 22</td>
<td>12:00-1:00pm</td>
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<tr>
<td>Monday, September 26</td>
<td>12:00-1:00pm</td>
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<td>Wednesday, September 28</td>
<td>7:30-8:30pm</td>
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<tr>
<td>Thursday, September 29</td>
<td>5:00-6:00pm</td>
<td>Hamilton Room, University Center</td>
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2) **Time Management exercise (50)**
   - Complete the Time Management tracking exercise given out during the first class. It will be discussed in class.

3) **Attendance (100)**
   - Each week you will earn 7 points for attending class ($7 \times 14$ weeks $= 98 + 2 = 100$)

- **MAP-Works Online Survey – 100**
  - MAP-Works is a tool to help you learn more about yourself. By completing this online assessment you will be able to better understand how to maximize the resources available to you on campus. On **September 19th** you will receive a link to the online MAP-Works assessment via your UW-Whitewater email account. It will take you 30 minutes to complete and the instructor will receive notification once you’ve completed it. The survey will need to be completed by **October 3rd**.

- **Class Assignments/Projects with a Writing Component – 450**
  1) **Reflection paper on the Campus Police presentation (50)**
     - Following the Campus Police event, the student is to type a one to two (1-2) page, double spaced, reflection style paper describing the event, the goals of the event, and what specific points you learned.
  2) **Mid-Term Reflection Paper (100)**
     - Write a two (plus) page paper reflecting on your UW-W experience thus far. Pay particular attention to how you are coping with life away from home, friendships, staying on top of classes, social activities, etc. You may find it helpful to use your MAP--Works survey data to assess how you feel things are going for you as you adjust to being a college student. If you have an area of concern, also include a short statement of how you intend to address the concern. For example, if you are feeling stressed about staying on top of coursework, what do you intend to do to help yourself (e.g., talk to an instructor, make an appointment at the counseling center, create and follow a study plan)? Just so you know, these papers are confidential.
  3) **Draft Resume (50)/Final Resume (100)**
     - Throughout the semester you will have the opportunity to develop a resume (draft and final). You will need to turn in a draft resume as noted on the Course Outline. A final resume is due at the end of the semester (as noted in the Course Outline). This resume is to indicate your FUTURE involvement in organizations, participation in service-learning, undergraduate research, employment, etc.
  4) **Student Organization meeting (50)**
     - There are over 200 student organizations on the UW-Whitewater campus. You will need to attend one meeting and then complete a one to two (1-2) page, double spaced reflection paper on the meeting. Also include the name of the organization, when it met, and the meeting location. You don’t have to join the group unless you want to.
5) **Diversity & Inclusion Educational Experience (100)**
   - http://www.uww.edu/diversity/
   - Students are to attend one (1) event that educates on diversity awareness over the course of the semester. Following the event, the student is to type at least a two (2) page, double spaced, reflection style paper 1) describing the event, 2) the goals of the event, and 3) what specific points you learned that will help prepare you to work more effectively in interacting and communicating with people. Students are expected to use this opportunity to further enhance their professional development skills and are expected to attend an event on a subject new to you. Students can attend an event not listed below with prior permission from the instructor.
   - Students can attend Boxes and Walls (October 23-27) as a diversity event.
     - Sunday, October 23 1:00 pm - 5:00 pm
     - Monday, October 24 6:00 pm - 10:00 pm
     - Tuesday, October 25 6:00 pm - 10:00 pm
     - Wednesday, October 26 6:00 pm - 10:00 pm
     - Thursday, October 27 6:00 pm - 10:00 pm
   - Students can attend AXIS Dance Company as a diversity event.
     - Wednesday, November 2, 2016, 7:30 p.m. at Young Auditorium
     - FREE Event (ticket required)
     - Tickets can be acquired tickets.uww.edu or www.uww.edu/youngauditorium.com/season/axis-dance-company. They can also be ordered from the Greenhill Center of the Arts Box Office in person or by phone (262) 472-2222.
   - Diversity Forum (sponsored by Student Affairs)
     - Tuesday, November 1 & Wednesday, November 2, 2016

6) **Final Reflection Paper (100)**
   - Much like the mid-term reflection, in this two (plus) page paper you should reflect on the semester. What has changed over the course of the semester (for example, some people report in their mid-term reflection that they needed to find activities to participate in on campus and then when they get to the final paper say they got involved with too much and need to pare back)? What will you do the same or different next semester? Is there still an area you need help with? What advice do you have for next year’s first semester freshmen and those of us who support them?

- **Group Work – 150**
  1) Group investigates a campus resource and presents the findings. The class will be divided into 8 groups and present on a topic. The group members must (as a group) interview someone from the resource area and have a **handout** for the class. A college-level, professional 8-10-minute presentation in front of the class will occur over two class periods. Half of the grade for this assignment will come from an evaluation of your group and the class.
• **Late Assignments Policy**
  - Assignments are due at the beginning of class unless otherwise specified in class. Late assignments of any sort will result in an automatic loss of 10% of the project grade for each day late. Assignments more than one week late will not be accepted unless arrangements have been made with the instructor. It is highly encouraged to submit late assignments via email.

• **Extra Credit**
  - Extra credit opportunities will be available throughout the semester. Your Peer Mentor will announce events and opportunities each week. Certain events will be identified as “Extra Credit” opportunities at **20 points each**. You may earn up to **100 points** in extra credit by participating in approved events and writing a **one-page** reflection of your experience.

- Involvement Fair    Wed, Sept 14    11:00am-2:00pm    UC Mall
- Global Experiences Fair Tues, Sept 21    10:00am-3:00pm UC Ballroom, UC 275
- Undergraduate Research Day Thurs, Sept 27    11:30am-1:00pm UC Hamilton Room
- Hawk Career Fair    Wed, Oct 5    12:00pm-4:00pm Williams Center Gym 1
- Wellness Fair Oct TBA TBA UC Hamilton Room
- Wheelchair Basketball Oct TBA TBA Williams Center Gym
GRADING SCALE

Class Attendance & Active Participation
- Time Management exercise 50
- Attend Campus Police Presentation 50
- MAP-Works Assessment 100
- Attendance (14 x 7 + 2) = 100

Writing Requirements
- Campus police reflection paper 50
- Mid-Term Reflection paper 100
- Draft Resume 50
- Student Organization meeting 50
- Diversity Assignment 100
- Final Resume 100
- Final Reflection Paper 100

Group Work Requirement 150
- Campus Resources presentation

Total: 100% 1000

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<tr>
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<td>A-</td>
<td>90-93</td>
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<td>B+</td>
<td>87-89</td>
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<td>Assignments</td>
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<td>Week 1</td>
<td>Thurs, Sept 8  Welcome; Introductions Syllabus Review</td>
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<td>Week 2</td>
<td>Thurs, Sept 15 Making the Transition to College Involvement Fair 9/14</td>
<td>Time Mgt Exercise due (50)</td>
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<td>Week 3</td>
<td>Thurs, Sept 22 Campus Resources/Time Mgt Global Experiences Fair 9/21</td>
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<td>Week 4</td>
<td>Thurs, Sept 29 Wheelchair basketball – Undergrad Research Day 9/27 Meet at Williams Center Gym 1 MapWorks due (100) Oct 3</td>
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<tr>
<td>Week 5</td>
<td>Thurs, Oct 6  Learning Strategies</td>
<td>Campus Safety paper due (50/50)</td>
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<td>Week 6</td>
<td>Thurs, Oct 13 Campus Resource Presentations (150)</td>
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<td>Week 7</td>
<td>Thurs, Oct 20 Campus Resource Presentations (150) Boxes &amp; Wall Oct 23-27</td>
<td>Midterm Reflection Paper due (100)</td>
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<td>Week 8</td>
<td>Thurs, Oct 27 Academic Integrity &amp; Ethics Presentations, if needed</td>
<td>Draft Resume due (50) Student Organization paper (50)</td>
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<td>Week 9</td>
<td>Thurs, Nov 3  TBA</td>
<td>Meet with Matt/Kaitlyn outside of class</td>
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<td>Week 10</td>
<td>Thurs, Nov 10 Multicultural Awareness &amp; Identity</td>
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<td>Week 11</td>
<td>Thurs, Nov 17 Making the Most of It</td>
<td>Diversity papers due (100)</td>
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<td>Week 12</td>
<td>Thurs, Nov 24 NO CLASS THANKSGIVING WEEK</td>
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<td>Week 13</td>
<td>Thurs, Dec 1  Career &amp; Major Exploration</td>
<td>Final Resume due (100)</td>
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<td>Week 14</td>
<td>Thurs, Dec 8  Social Responsibility &amp; Wellness</td>
<td>Final Reflection Paper due (100)</td>
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<td>Finals Week</td>
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<td>Course Wrap-Up Attendance (100)</td>
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Please note: The schedule is subject to change.
 COURSE POLICIES

Non-Discrimination Statement
The University of Wisconsin-Whitewater is dedicated to a safe, supportive and non-discriminatory learning environment. It is the responsibility of all undergraduate and graduate students to familiarize themselves with University policies regarding Special Accommodations, Academic Misconduct, Religious Beliefs Accommodation, Discrimination, and Absence for University Sponsored Events. (Note: For details please refer to the Undergraduate and Graduate Timetables; the Rights and Responsibilities section of the Undergraduate Bulletin; the Academic Requirements and Policies and the Facilities and Services sections of the Graduate Bulletin; and the Student Academic Disciplinary Procedures [UWS Chapter 14]; and the Student Nonacademic Disciplinary Procedures [UWS Chapter 17]).

While important policies can be found within the bodies of literature identified above, several are restated below:

Inclusive Classroom Statement
Any student using approved accommodations in the classroom should notify me as soon as possible. Students with the accommodation of recording for class notes must notify me prior to the start of recording. A student who feels they may need an accommodation based on the impact of a disability should contact the Center for Students with Disabilities (CSD) at (262) 472-4711 or to learn more visit www.uww.edu.csd.

Academic Misconduct
Academic misconduct is an act in which a student seeks to claim credit for the work or efforts of another without authorization or citation, uses unauthorized materials or fabricated data in any academic exercise, forges or falsifies academic documents or records, intentionally impedes or damages the academic work of others, engages in conduct aimed at making false representation of a student's academic performance, or assists other students in any of these acts.

Prohibited conduct includes cheating on an examination; collaborating with others in work to be presented, contrary to the stated rules of the course; submitting a paper or assignment as one's own work when a part or all of the paper or assignment is the work of another; submitting a paper or assignment that contains ideas or research of others without appropriately identifying the sources of those ideas; stealing examinations or course materials; submitting, if contrary to the rules of a course, work previously presented in another course; tampering with the laboratory experiment or computer program of another student; knowingly and intentionally assisting another student in any of the above, including assistance in an arrangement whereby any work, classroom performance, examination or other activity is submitted or performed by a person other than the student under whose name the work is submitted or performed. Student's work must be in their own words except where appropriately cited. Excerpts from authors may be used judiciously, but direct quotes involving even a few words must include the source and cited appropriately. Failure to comply with these requirements constitutes plagiarism and is grounds for failure.

Academic Integrity
The University believes that academic honesty and integrity are fundamental to the mission of higher education and of the University of Wisconsin – System. The University has a responsibility to promote academic honesty and integrity and to develop procedures to deal effectively with instances of academic dishonesty. Students are responsible for the honest completion and representation of their work, for the appropriate citation of sources, and for respect of others’ academic endeavors. Students who violate these standards are subject to disciplinary action. UWS Chapter 14 identifies procedures to be followed when a student is accused of academic misconduct. For additional information, please refer to the section in the Student Handbook entitled, Student Academic Disciplinary Procedures.